



**Ministry of Education  
Higher Education Division  
No: 18 , Ward Place,  
Colombo 07.**

**REQUEST FOR EXPRESSIONS OF INTEREST (EOI)**

**Vendor Registration**

Supply Laptop Computers to the University Students  
under interest free loan facility.

May 2021

## Organizational Profile

1.	Name of Applicant:
2.	Status of Organization:
3.	Main Functionary of the Organization and Contact Person:
4.	Details of ownership structure and directors /key management
5.	Tel Fax Mobile E-mail:
6.	Registration Details (Place, Year & Act of Registration):
7.	Core business area of the firm:
8.	Specific Brands and Authorization for the sales of Laptop Computers:
9.	Geographical Areas of Operation and Details of Island wide service support and Branch network:
10.	Details of authorized workshop facilities for particular brands:
11.	Years of functioning and previous experience:
12.	Organizational Infrastructure (ICT Service supply Staff strength, Facilities etc.)

**Note :** Documentary evidence should be requested to validate the information.

13. **Details of Laptop Sales in the Past 3 years: (Done within Sri Lanka only)**

Year	Brand	Quantity
Year 2018	1. 2. 3.	
Year 2019	1. 2. 3.	
Year 2020	1. 2. 3.	

14. Financial track record supported by audited financial statements for last three years.

Measures	Year 2018	Year 2019	Year 2020
Cash Flow			
Gross Profit			
Net Profit			
Total Debt			
<b>Total Assets</b>			

I/We hereby confirm that the above information given by me/us is true and correct.

Signature : .....

Organization : .....

Designation : .....

Date : .....

**Company Rubber Seal.**

**Note :** Documentary evidence should be requested to validate the information.

# Ministry of Education

## Higher Education Division

### REQUEST FOR EXPRESSIONS OF INTEREST (EOI) Providing Laptops for University Students

The Ministry of Education now invite to indicate the interest for providing laptop computers to the University Students from eligible ICT Service providers (“Vendors”). This is initiative under the interest free loan facility to purchase laptop computer for the university students. The loan will be provided by the People’s bank and Bank of Ceylon through its selected Branches. The Ministry will select capable vendors through this EOI and will publish a list of selected vendors enabling Students to purchase a laptop from any vendor they prefer. Interested Vendors should provide information demonstrating that they have the required qualifications and relevant experience to perform this supply.

The short-listing will be based on the following information provided by the vendors. Documentary evidence should submit along with the EOI Information Forms.

- ✓ Core business area of the firm.
- ✓ Years in business of the firm.
- ✓ Authorized Laptop brands to market in Sri Lanka and the years of experience with relevant brand.
- ✓ Details of authorized workshop facilities for each brand.
- ✓ Details of Island wide service support and branch network
- ✓ Amount Laptop sold during last three years. (2018,2019,2020)
- ✓ Appropriate skills of key service staff of the firm
- ✓ Nature of the Firm (small/specialized/large)
- ✓ Financial and administrative strength and other relevant information.

Free downloadable EOI Information Forms are now available on Ministry web site [www.mohe.gov.lk](http://www.mohe.gov.lk) and in the Infrastructure Development division of the Ministry located at no 18, ward place Colombo 07. Further information can be obtained from 0900 hrs to 1700 hrs on working days at the office at the following address:

Director (infrastructure development)  
Ministry of Education  
18, Ward Place, Colombo 7.  
Tel: +94-11-5115204, Fax: +94-11-2685139  
Email: [d-proc@mohe.gov.lk](mailto:d-proc@mohe.gov.lk),

Director (ICT)  
Ministry of Education,  
18, Ward Place, Colombo 7.  
Tel: +94-11-2 687 510, Fax: +94-11-2677122  
Email: [d-ict@mohe.gov.lk](mailto:d-ict@mohe.gov.lk),

All the information requested on Expressions of Interest (EOI) must be delivered in a written form to the address above (in person, or by registered post) by 1400 Hrs on 01<sup>st</sup> June 2021.

Secretary,  
Ministry of Education  
18, Ward Place, Colombo 7, Sri Lanka  
07<sup>th</sup> May 2021

**Technical Requirement**  
**Laptop Computer for University Students**  
**Minimum Selling Price**

**Option 01**

<b>Service Provider Features</b>	<b>Required Specification</b>	<b>Vendors `Offer</b>
Brand Name		
Model		
Country of manufacture		
Country Origin		
Celling Price (Rs.)		
Date of Last Update		
Chipset	intel Chipset	
Processor	Intel ® Core TM i3-8130 U Processor (4MB L3 cache,3.4GHZ with Turbo Boost up to 4 GHZ, DDR4L 2400 or above	
Memory RAM	4GB of single - Channel, onboard DDR4 system memory Upgradable to 16GB or above	
Maximum RAM speed & Type	2400 MHz, DDR4 or higher	
Hard Disk	1TB SATA or Above	
External resolution	VGA port up to 2048 X 1536:85 Hz HDMI Port up to 1920 X 1080: 60HZ	
Optical device	DVD+/- RW Drive	
Keyboard	Fine-Tip keyboard with international Language support	
Touch Pad	Multi-gesture touchpad , supporting two-finger scroll	
Audio Audio Integrated Speakers Microphone	Integrated high definition audio	
Communications Modem Ethernet description Wireless Bluetooth	WLAN : 802.11b/g/n WPAN: Bluetooth 4.0	
Inbuilt Camera	HD webcam 720p HD Audio /video recording	
Expansion options PC card I/O ports	SDTM Card reader Microphone –in jack USB 2.0 port Two USB 3.0 ports HDMI port with HDCP support	

	DC –in jack for AC adapter	
Display type	15.6" TFT LCD HD 1366 x 768 resolution or Above	
Battery	4-cell Li polymer battery up to 5 Hours Battery Life	
Accessories Carrying case	Should be provided	
Standards and certifications for Manufacture of the Quoted Brand	US Federal Communication Commission (FCC) Certification for manufacture are mandatory Valid ISO 14001 :2004, & 9001:2008 Certification	
Manufacture authorization	Manufacture's Authorization letter should provided	
Operating system	Windows 10 Pro 64 Bit	
Anti-Virus Program	Specified	
Manufacture Experience	Manufacture should have minimum of ten years' experience in manufacturing of the same brand. (Proof document should be attached)	
Warranty	Comprehensive on-site manufacturer authorized warranty for 36 months (Labor and parts). Attend to the repair Within 48 Hours of report of default. Replacement unit should be provided ir repairs take more than 72 Hours. 7.30a.m to 2.30 p.m. call center Support for problem reporting and issues resolution.	
Brochure	Supplier should provide brochure of make/model quoted as per above specification	

**Technical Requirement**  
**Laptop Computer for University Students**  
**Minimum Selling Price**

**Option 02**

<b>Service Provider Features</b>	<b>Required Specification</b>	<b>Vendors `Offer</b>
Brand Name		
Model		
Country of manufacture		
Country Origin		
Celling Price (Rs.)		
Date of Last Update		
Chipset	intel Chipset	
Processor	Intel ® Celeron® N4020 laptop Processor (4MB L3 cache,1.1- 2.8GHZ with Turbo Boost up to 4GHZ, DDR4L 2400 or above	
Memory RAM	4GB of single - Channel, onboard DDR4 system memory Upgradable to 16GB or above	
Maximum RAM speed & Type	2400 MHz, DDR4 or higher	
Hard Disk	500GB SATA or Above	
External resolution	VGA port up to 2048 X 1536:85 Hz HDMI Port up to 1920 X 1080: 60HZ	
Optical device	DVD+/- RW Drive	
Keyboard	Fine-Tip keyboard with international Language support	
Touch Pad	Multi-gesture touchpad, supporting two-finger scroll	
Audio Audio Integrated Speakers Microphone	Integrated high-definition audio	
Communications Modem Ethernet description Wireless Bluetooth	WLAN: 802.11b/g/n WPAN: Bluetooth 4.0	
Inbuilt Camera	HD webcam 720p HD Audio /video recording	
Expansion options PC card I/O ports	SDTM Card reader Microphone –in jack USB 2.0 port Two USB 3.0 ports HDMI port with HDCP support DC –in jack for AC adapter	

Display type	15.6" TFT LCD HD 1366 x 768 resolution or Above	
Battery	4-cell Li polymer battery up to 5 Hours Battery Life	
Accessories Carrying case	Should be provided	
Standards and certifications for Manufacture of the Quoted Brand	US Federal Communication Commission (FCC) Certification for manufacture are mandatory Valid ISO 14001 :2004, & 9001:2008 Certification	
Manufacture authorization	Manufacture's Authorization letter should provide	
Operating system	Windows 10 Pro 64 Bit	
Anti-Virus Program	Specified	
Manufacture Experience	Manufacture should have minimum of ten years' experience in manufacturing of the same brand. (Proof document should be attached)	
Warranty	Comprehensive on-site manufacturer authorized warranty for 36 months (Labor and parts). Attend to the repair Within 48 Hours of report of default. Replacement unit should be provided ir repairs take more than 72 Hours. 7.30a.m to 2.30 p.m. call center Support for problem reporting and issues resolution.	
Brochure	Supplier should provide brochure of make/model quoted as per above specification	



**Technical Requirement**  
**Laptop Computer for University Students**  
**Minimum Selling Price**

**Option 03**

<b>Service Provider Features</b>	<b>Required Specification</b>	<b>Vendors `Offer</b>
Brand Name		
Model		
Country of manufacture		
Country Origin		
Celling Price (Rs.)		
Date of Last Update		
Chipset	AMD Chipset	
Processor	AMD E2 3200 / 2.4 GHz processor or Above	
Memory RAM	4GB of single - Channel, onboard DDR4 system memory Upgradable to 16GB or above	
Maximum RAM speed & Type	2400 MHz, DDR4 or higher	
Hard Disk	500GB SATA or Above	
External resolution	AMD Radeon Vega port up to 2048 X 1536:85 Hz HDMI Port up to 1920 X 1080: 60HZ	
Optical device	DVD+/- RW Drive	
Keyboard	Fine-Tip keyboard with international Language support	
Touch Pad	Multi-gesture touchpad , supporting two-finger scroll	
Audio Audio Integrated Speakers Microphone	Integrated high definition audio	
Communications Modem Ethernet description Wireless Bluetooth	WLAN : 802.11b/g/n WPAN: Bluetooth 4.0	
Inbuilt Camera	HD webcam 720p HD Audio /video recording	
Expansion options PC card I/O ports	SDTM Card reader Microphone –in jack USB 2.0 port Two USB 3.0 ports HDMI port with HDCP support DC –in jack for AC adapter	

Display type	15.6" TFT LCD HD 1366 x 768 resolution or Above	
Battery	4-cell Li polymer battery up to 5 Hours Battery Life	
Accessories Carrying case	Should be provided	
Standards and certifications for Manufacture of the Quoted Brand	US Federal Communication Commission (FCC) Certification for manufacture are mandatory Valid ISO 14001 :2004, & 9001:2008 Certification	
Manufacture authorization	Manufacture's Authorization letter should provided	
Operating system	Windows 10 Pro 64 Bit	
Anti-Virus Program	Specified	
Manufacture Experience	Manufacture should have minimum of ten years' experience in manufacturing of the same brand. (Proof document should be attached)	
Warranty	Comprehensive on-site manufacturer authorized warranty for 36 months (Labor and parts). Attend to the repair Within 48 Hours of report of default. Replacement unit should be provided ir repairs take more than 72 Hours. 7.30a.m to 2.30 p.m. call center Support for problem reporting and issues resolution.	
Brochure	Supplier should provide brochure of make/model quoted as per above specification	

I/We hereby confirm that the above information given by me/us is true and correct

Signature :

Organization :

Designation :

Date :

**Company Rubber Seal**