



Ministry of Education
Non-State Higher Education Division
Request for Expression of Interest (EOI)

**Inviting applications to become reviewers to evaluate Institutional
Review Proposals of Higher Education Institutes**

Introduction

The Hon. Minister in-charge of the subject of Higher Education is empowered to recognize Higher Education Institutes as Degree Awarding Institutes under Section 25A of the Universities Act No. 16 of 1978. The recognition is granted after evaluating the capacity of the institutes through institutional and programme reviews.

The Hon. Minister has appointed Secretary to this Ministry as the Specified Authority in terms of Section 70B of the Universities Act to furnish reports in this regard. Specified Authority Rules No.01 of 2013 was published on 22.08.2013 by the Specified Authority and Review Panels are appointed as per the provisions of the said Rules. The Review panels are to assist the Specified Authority in performing the task of recognition of institutes and programmes offered by them. Further, Specified Authority maintains a pool of reviewers who will be appointed in turn to conduct reviews.

The Ministry wishes to broaden the base of review panel members and hence invite expression of interests (EOI) from persons who have academic and/or professional qualifications and the proven experiences in the field of quality assurance, educational, commercial, management, industrial, scientific, legal administrative or any other relevant field.

1) Selection Criteria for Reviewers to serve in Institutional Review Panels of Degree Awarding Institutes (DAIs) of Sri Lanka

1.1. State University Personnel

1.1.1. Academic Staff

- a) Reviewer shall be a Professor/ Senior Professor/Emeritus Professor of the Sri Lankan State University system or equivalent from a foreign university with a minimum qualification of a PhD/MD degree.
- b) Reviewer shall have experience in administration (governance and management) and held administrative positions (Head of Department and above – Dean, Director, DVC, VC etc.) in the Sri Lankan State University system.
- c) Reviewer shall have significant training/experience on curriculum development and/or development of teaching and learning methods, assessment strategies and evaluation procedures.
- d) Reviewer shall have significant experience in utilizing local and or international funding agencies for conduct of research/ publication/dissemination /commercialization.
- e) Reviewer shall have a significant number of publications in referred journals, in books, as abstracts and as conference proceedings and/or reports.
- f) Reviewer shall have supervised a considerable number of undergraduate and post graduate students.
- g) Reviewer shall have experience in quality assurance activities and reviews in the State University system.
- h) Reviewer shall have experience with relevant industry and community.

2) Application as Reviewer for Institutional Reviews in Degree Awarding Institutes (DAIs) in Sri Lanka

2.1. State University Personnel

2.1.1. Academic Staff

Name:

Designation:

University:

Faculty:

Department:

Qualifications:

Office Address	
Home Address	
Home Telephone	
Mobile Telephone	
Email Address	

Experience in administration of the Sri Lankan State University system

Training/experience on curriculum development and/or development of teaching and learning methods, assessment strategies and evaluation procedures.

Experience with utilizing local and/or international funding agencies for conduct of research/publication/dissemination /commercialization

Publications in

- referred journals
- books
- as abstracts

➤ as conference proceedings and/or reports
Supervision of students (number)
<ul style="list-style-type: none"> ➤ Undergraduate ➤ Post graduate
Experience in quality assurance activities and reviews in the State University system
Experience with relevant industry and community

3) Selection Criteria for Reviewers to serve in Institutional Review Panels of Degree Awarding Institutes (DAIs) of Sri Lanka

3.1. State University Personnel

3.1.1. Administrative Staff

- a) Reviewer shall have post graduate qualifications of at least MSc/MA (level 10 of SLQF).
- b) Reviewer shall have at least 15 years' experience in the administration (governance and management and/or finance) of the Sri Lankan State University system or equivalent in a foreign university within the world ranking of first 1000 Universities.
- c) Reviewer shall have experience in quality assurance activities and reviews in the State University system.

4) Application as Reviewer for Institutional Reviews in Degree Awarding Institutes (DAIs) in Sri Lanka

4.1. State University Personnel

4.1.1. Administrative Staff

Name:

Designation:

University:

Faculty:

Department:

Qualifications:

Office Address	
Home Address	
Home Telephone	
Mobile Telephone	
Email Address	

Experience in administration of the Sri Lankan State University system

Experience in quality assurance activities and reviews in the State University system

5) Selection Criteria for Reviewers to serve in Institutional Review Panels of Degree Awarding Institutes (DAIs) of Sri Lanka

5.1. Industry personnel

- a) Reviewer shall be a graduate from the Sri Lankan State University system or equivalent from a foreign University (any qualification above a bachelor's degree would be an advantage)
- b) Reviewer shall have experience in at least one specific industry/discipline (eg. Computing, Business, Health Sciences, Agriculture, Accountancy etc) for a minimum period of 10 years.
- c) Reviewer shall have served in senior administrative positions at his/her workplace.
- d) Reviewer shall have experience in higher education activities for a minimum period of 5 years (served in university committees, supervised University students in research/internship, contributed to curriculum development activities, served as an external examiner etc)
- e) Reviewer shall have experience in similar quality assurance reviews in the industry.
- f) Reviewer shall have a vision regarding the expectations of a graduate in serving humanity in the 21st century.

6) Application as Reviewer for Institutional Reviews in Degree Awarding Institutes (DAIs) in Sri Lanka

6.1 Industry Personnel

Name:

Designation:

Industry:

Qualifications:

Office Address	
Home Address	
Home Telephone	
Mobile Telephone	
Email Address	

Experience in Industry

Experience in serving in senior administrative positions at work place

Experience in higher education activities

Experience in quality assurance activities and reviews in the Industry

Vision regarding the expectations of a graduate in serving humanity in the 21st century.