

Invitation for Bids

**Ministry of Education, Higher Education Division,
No: 18, Ward Place, Colombo 07
Select a Service Provider for Service and Maintain
AC (Air Conditioning) machines**

1. The Chairman MPC on behalf of the Ministry of Education, Higher Education Division now invites sealed bids from eligible and qualified bidders for Service and Maintain AC (Air Conditioning) machines located at No: 18, Ward Place, Colombo 07 office premises.
2. The Intended Service Period is one year. (Extendable)
3. Bidding will be conducted through national shopping. Bidding document can download free of charge from the Ministry web www.mohe.gov.lk
4. Interested eligible bidders may obtain further information from *calling Director (Infrastructure Development) on T.P. No. 011 4849123* and inspect the AC machines at the No: 18, Ward Place, Colombo 07, from working days (8.30 a.m to 3:00 p.m)
5. Accordingly, parties who are interested in supplying the service should submit tenders including all details of service. When submitting bids, tender should be prepared as the “original” sealed, and submitted. “Service and Maintain AC (Air Conditioning) machines” should be stated on the top left-hand corner of the envelop that carrying the bid.
6. **Bids must be delivered to (Infrastructure Development), higher education division, No 18, Ward Place, Colombo 07 on or before. 13th November 2023 at 11.00 a.m., Late Bids and Bids sent electronically will not be accepted and will be rejected.** Bids will be opened immediately after the closing time at the Director (Infrastructure Development), Office, Higher Education Division, No. 18, Ward Place, Colombo 07.
7. Higher Education Division of Ministry of Education will not be responsible for any costs, or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Chairman
Ministry Procurement Committee
Ministry of Education,
Higher Education Division,
No 18, Ward Place, Colombo 07