



## Invitation for Bids

### Ministry of Education (Higher Education Division)

Invitation for Bids (IFB)

Supply of Security Services 2024/2025

HE/PR/NCB/2024/Security

1. The Chairman, Ministry Procurement Committee (MPC), on behalf of Ministry of Education (Higher Education Division) now invites sealed bids from eligible and qualified bidders for supply of security service for No 18, Ward Place Office and No 84 A, Wickremasinghe Place, Battaramulla, Office Premises.
2. Detailed description of the Requirements is given in the bidding document.
3. Bidding will be conducted through National Competitive Bidding Process.
4. Further details can be obtained by calling Director (Infrastructure Development) via T.P. No. 011 2677120
5. A complete set of Bidding Documents in English Language may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of Sri Lankan Rupees Three Thousand Five Hundred (3,500.00) effective from July 08, 2024 during office hours on working days from the office of, No 18, Ward Place, Colombo 07. The method of payment will be by cash.
6. All bidders except government Institutions should submit a refundable security deposit Rs. 50,000.00 obtained from recognized commercial bank operating in Sri Lanka and approved by the Central Bank of Sri Lanka.
7. Accordingly, parties who are interested in supplying of security service should submit bids including the all details of security service. When submitting bids, two copies of the bids should be prepared as the “original” and the “copy” and should be enclosed in separate sealed envelopes and should mention “original” and the “copy” on those envelopes. Both envelopes should be included in a single envelope, sealed, and submitted.
8. **“Supplying of Security Services 2024/2025”** should be stated on the top left-hand corner of the envelop that carrying the bid.
9. Bids must be delivered to Director (Infrastructure Development), Ministry Education, No 18, Ward Place, Colombo 07. At or before 10.30 a.m. on 29<sup>th</sup> July **2024** Late Bids and Bids sent electronically will not be accepted and will be rejected.
10. Bids will be opened immediately after the closing time at the Ministry of Education, Director (Infrastructure Development) Office, No. 18, Ward Place, Colombo 07 and the bidder or his authorized representative can be present at this occasion.
11. Ministry of Education will not be responsible for any costs, or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Chairman

Ministry Procurement Committee

Ministry of Education

Higher Education Division,

No 18, Ward Place,

Colombo 07